

# PASTORAL COUNCIL

## MINUTES of MEETING

For

August 16, 2007

John Jacobs called the meeting to order at 7:05 P.M. Msgr. Charles Troncale opened the meeting with a prayer. The following members were in attendance:

Msgr. Charles Troncale  
John Jacobs  
Larry Driscoll  
Wade Simpson  
Gerry Shook  
Greg Herbek  
Lois Miller  
Linda Anderson  
Jim McLaughlin  
Joe Scanlan

The following members were excused:

Joe Barber  
Bruce Sansom  
Mike Stewart

### **Reading of the Minutes**

The minutes for the meeting of July 12, 2007, were reviewed. Two items were identified that required minor changes. Jim McLaughlin made a motion to accept the minutes as amended. Linda Anderson provided a second. The motion was passed with no opposition.

### **Old Business**

Msgr. Charles Troncale provided a status report concerning the ongoing efforts and discussions with Dr. Howell regarding the potential acquisition of his

property. Msgr. Troncale advised that an appraisal of the property had been completed by Phillip Bernstein. He stated that a written report would be submitted. Lois Miller inquired about the possibility of receiving an e-mail copy of the appraisal. John Jacobs asked Msgr. Troncale to let him know when the appraisal was received and he would provide a copy to the members of the council.

The meeting continued with Greg Herbek providing a report regarding the efforts of the Stewardship Committee. Greg stated that it had been almost one year since the creation of the committee. Greg provided information concerning current initiatives such as the re-establishing of the Welcoming Committee. The Stewardship Committee, chaired by Bobby McClure, has met with the Welcoming Committee on two occasions. The Welcoming Committee has approximately twelve parishioners participating. Greg also provided information regarding the Time & Talent effort with a focus on facilitating better cooperation among the different ministries. Greg indicated that this cooperation would lead to an improvement in contacting and involving individuals who were interested in stewardship. Lois Miller asked if additional information about new members' previous whereabouts could be included in the church bulletin. Greg said he would check for her. Greg concluded with information about the effort to establish an event coordinator position. He indicated that this position would be a "one point" contact for the scheduling of events, purchasing of supplies, etc. With the assistance of committee member John Cloud, a description of the position including duties, hours and salary was being completed and would be provided for the council's review. Jim McLaughlin asked about the proposed salary. Greg stated that the amount to be included in the proposal had not been decided.

John Jacobs distributed to each member of the council a copy of the Constitution of the Church of the Holy Spirit Pastoral Council with proposed changes. Msgr. Troncale reminded the council that any changes would be considered revisions and there would be no requirement to submit the document to Mobile for approval. John Jacobs led a review of each Article. Revisions were identified and there was extensive discussion among the council members. John stated that he would make the agreed revisions to the document and would e-mail a copy to each member for their review. John indicated that the council would make an effort to finalize the revisions during the next meeting scheduled for September 13, 2007.

John Jacobs continued the meeting with a status report concerning the parish's fund raising efforts with The Walsh Group. He provided a copy of a letter from Walsh dated July, 7, 2007, to Msgr. Troncale with specific proposals to finalize the agreement to move forward with the feasibility study. There was good discussion among the council members concerning the proposal. Greg Herbek commented that he expected more than thirty interviews to be conducted. He suggested that there should be at least fifty. Msgr. Troncale suggested that a counter proposal to Walsh might include a request for fifty interviews for a flat

fee. More discussion continued regarding the cost aspect of the proposal. John Jacobs stated that if the council did not agree with the proposal, then a counter proposal should be formulated and presented to Walsh. Linda Anderson expressed concern about the cost of other expenses such as airfare, lodging, etc. Jim McLaughlin made a motion to respond to Walsh with a counter proposal in the amount of \$11,000.00 to include expenses for fifty interviews. Joe Scanlan provided a second. The motion passed with no opposition. Msgr. Troncale stated that he would put together a response with the counter proposal.

John Jacobs initiated a discussion about the upcoming 2008 budget process. He advised the council that he had been in contact with Paul McTear of the Finance Council and was informed that work sheets had been distributed to the heads of the different ministries with a request to have them completed and returned by the first week of September. John stated that more information about the budget process would be available at the next meeting.

### **New Business**

Msgr. Troncale initiated a discussion concerning an immediate need for additional parking. He had talked with the architect, David Ford, about the possibility of installing a parking area before other construction begins. Msgr. Troncale advised that Mr. Ford was not in favor of the idea as later construction might damage any pavement installed now. Msgr. Troncale commented that a temporary solution might be to remove some trees and install gravel. Msgr. Troncale advised that Mr. Ford stated that gravel was not part of the Master Site Plan. Greg Herbek commented that the trees could be taken down and the parishioners be allowed to park on the grass. The council agreed to continue discussion of this topic during the next scheduled meeting.

Larry Driscoll voiced a budget concern regarding an increase in the expense ratio. He advised the council that with a decline in weekly contributions, the operating surplus has decreased. Msgr. Troncale inquired if Larry would attend the next meeting of the Finance Council to ask this and other questions on behalf of the Pastoral Council. Larry agreed to attend. Lois Miller made a motion to have Larry Driscoll attend the next meeting of the Finance Council on behalf of the Pastoral Council. Jim McLaughlin provided a second. Msgr. Troncale advised that the next Finance Council meeting was scheduled for Wednesday, September 12, 2007. Wade Simpson advised that he would accompany Larry Driscoll. John Jacobs stated that he would advise Paul McTear of Larry and Wade's attendance. There was no additional discussion. The motion was passed with no opposition.

With no additional business before the council, Joe Scanlan made a motion to adjourn the meeting. Greg Herbek provided a second. The motion was passed. A prayer was offered by Msgr. Troncale and the meeting was concluded at 10:00 PM.

The council will reconvene on Thursday, September 13, 2007, at 7:00 PM in the Parish Conference Room.

Wade Simpson  
Secretary, Parish Council