

# CHURCH OF THE HOLY SPIRIT

## PASTORAL COUNCIL MINUTES FOR

### October 21, 2009

Raymond Gueret called the meeting to order at 7:20 p.m.

Msgr. Troncale opened the meeting with a prayer. The following were:

**Present:**, Ron Marcelino, Raymond Gueret, Gerry Shook, Mike Stewart, Harold Dobbs, Rob Barranco and Jim McLaughlin.

**Excused:** John Jacobs

**Absent:** Arleen Alexander, Linda Anderson, Bruce Sansom

The September 17, 2009 meeting minutes were reviewed. Mr. Gerry Shook made a motion that we accept the meeting minutes. The motion was seconded by Mr. Mike Stewart and passed by the council unanimously.

#### **OLD BUSINESS:**

1. As the finance council prepares the next years **budget**, the pastoral council had discussions about many facets of how we should approach the budget in these recessionary times. The finance council recommended that since there was no cost of living increase in the United States this year (due to the economy) that Holy Spirit Church do the same with their employees for the next year.(July 1<sup>st</sup>, 2010 is when the contracts for employees are renewed) Mike Stewart made a motion to go along with the finance councils recommendations and Harold Dobbs seconded. The motion was passed. Mention was also made that during the budgetary process that all ministries will be asked to reduce their request for funds for the 2010 year. Discussion was made to whether cutting ministries budgets would hurt Holy Spirits ability to serve the community of Holy Spirit. A motion was made by Mr. Gerry Shook that for the balance of the contract year (ending June 30, 2010) that Mr. John Klein should receive a \$2.00/hour raise to bring his salary up to the level of the work he is doing. He now has two duties a) building in the spirit secretary and youth ministry secretary. The motion was seconded by Mr. Ron Marcelloni and passed by the council.
2. The **Preschool Program** report was given by Gerry Shook and Raymond Gueret. Since the last pastoral council meeting, Gerry Shook met with the teachers and parents (on Sept 21) From the meeting, Gerry says it was apparent that the preschool program would not be viable over the next few years. After more discussion, Gerry Shook made a motion that the preschool program be continued through the end of the school year (May 2010) and then be terminated. Mike Stewart seconded and the vote passed with a majority (Harold Dobbs abstained). Mike Stewart then mentioned that Fr. Troncale send a letter to the parents that have students in the program and let them of our decision and why.
3. **Ministry evaluation and budget preparation** Mike Stewart recommended that each ministry head write up a little recap of their ministries and who it serves and how, as well as asking them to write what do they consider being a successful ministry. A motion was made by Mike Stewart that he will meet with Mike Powell to discuss each ministries viability to determine what or how much a budget should be for each ministry for the next budget year. And Mike will come back to the pastoral council

with his recommendations, so the Pastoral Council may better guide the finance council on budgeting for 2010. Ron Marcelloni seconded the motion and the motion passed.

4. **Church Policy or selling of goods on church property** Mike Stewart made a motion that a policy be written that anything this is sold at the church must be approved by the pastor, and if approved to sell, no selling may be done in the vestibule. Harold Dobbs seconded the motion and the motion passed.
5. **Replacing the carpet in the gallery** A parishioner donated the money toward tiling or carpeting the gallery. Phyliss DeHeck provided the Pastoral Council with 3 estimates for the cost of installing tile/carpet in the gallery. A recommendation was made to tile the gallery using the money that was donated. A motion was then made by Harold Dobbs that we tile the gallery using the money that was donated. Jim Gatz provided a second and the motion passed.

#### **New Business**

Mike steward recommended that the Pastoral Council make more policy and procedure booklets regarding all aspects of the church operations that do not already have policies and procedures. Mike will try to work with Greg Herbeck to come up with some policies and procedures for in the near future.

Regarding the **church pictoral directory** Ron Marcelloni will discuss with Greg Herbeck to see if he will get with Olen Mills to discuss possibly going forward with the pictoral directory in the near future.

The Pastoral Council closed the meeting at 9:10 with a prayer.

The next Pastoral Council meeting was not scheduled at this time, but will be as quickly after the finance council has a draft of the 2010 budget.

Robert Barranco,  
Pastoral Council Recorder