

PASTORAL COUNCIL

MINUTES of MEETING

For

May 14, 2009

John Jacobs called the meeting to order at 7:08 PM. Msgr. Troncale began the meeting with a prayer. The following were in attendance:

Msgr. Charles Troncale
Wade Simpson
Larry Driscoll
Joan Plumlee
Gerry Shook
Greg Herbek
John Jacobs
Rob Barranco
Linda Anderson
Mike Stewart
Jim McLaughlin

Bruce Sansom was excused and Joe Barber was absent.

Reading of the Minutes

The council reviewed the minutes from the meeting of March 12, 2009. Jim McLaughlin noticed a mistake with a date in the report. Linda Anderson made a motion to accept the minutes with the correction. Mike Stewart provided a second. The motion was passed with no opposition.

The council then reviewed the minutes from the meeting of April 16, 2009. John Jacobs suggested that the minutes list those members who were in attendance. Jim McLaughlin made a motion to accept the minutes with the additional information. Wade Simpson provided a second. The motion was passed with no opposition.

Old Business

Msgr. Troncale provided a report concerning the status of the fund raising campaign. He began with a brief overview of the phases of the campaign.

He reported that the pledge amount was approximately \$2,500,000. He also advised that there were 380 households that had not responded during the campaign and that a letter initiative would be implemented in an effort to obtain additional pledges.

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Msgr. Troncale also provided a report about Phase One of the Master Site Plan. He advised the council that the architect was still on target with his plans and would be meeting with the Building Committee June 4th. He reported that the Pastoral Council should have firm cost information by the next council meeting.

There was no new information from the Building Committee, but John Jacobs reported that they were scheduled to meet June 4th.

Msgr. Troncale initiated a discussion about the position of bookkeeper for the parish. He advised the council that Mike Powell had been hired on a temporary basis for \$600.00 per week. Mr. Powell was working three days a week. Msgr. Troncale also reported that Paul McTear with the Finance Council suggested that Bernardo Molano be advised that his position was no longer available. After a lengthy discussion, Larry Driscoll made a motion to allow Msgr. Troncale to have a parish attorney review correspondence to be sent to Bernardo Molano as soon as possible advising him that his position was no longer available. Mike Stewart provided a second. The motion passed with no opposition. Msgr. Troncale also distributed a copy of a job description for the position of an assistant to the Pastor with the financial and accounting operations of the parish. The Finance Council had requested that the Pastoral Council review the job description and advise if the creation of this position was possible. The council agreed to table the topic and discuss at a future meeting.

Gerry Shook initiated a discussion concerning the pre-school program. He reported that registration was underway. He also reported that no parent had been named to serve on the pre-school advisory board with him and Jan Florey. Greg Herbek voiced concern that no correspondence from the pre-school teachers had been sent to the parents. John Jacobs asked Gerry Shook and Jan Florey to meet with the teachers within the next two weeks and provide a detailed report of the current status of the program.

Mike Stewart provided a report from his sub-committee concerning the Pastoral Council's efforts to attend the meetings of the individual ministries. He advised that several council members were in attendance at the Ministry Roundtable meetings. Greg Herbek commented that less than half of the ministry heads were present. John Jacobs inquired if each ministry should be required to come before the council and provide a report of their efforts. Mike suggested that each ministry provide a written report instead of a personal appearance. Joan Plumlee commented that a written report could be provided either monthly or bi-monthly.

John Jacobs asked Mike Stewart, Joan Plumlee, and Jim McLaughlin if they would serve as a sub-committee to create a reporting format for the ministries. Greg Herbek offered to assist if needed.

Mike Stewart and Wade Simpson provided a report to the council concerning their review of Constitution of the Church of the Holy Spirit Pastoral Council. A brief overview of the suggested clarifications was presented. Mike Stewart advised that he would have a draft of the proposed changes for the council to review at the next scheduled meeting.

Since Bruce Sansom was absent, John Jacobs tabled discussion of the potential renovation of the parish hall until the next meeting.

Larry Driscoll provided a report concerning the upcoming Pastoral Council elections. He reported that fourteen members had accepted their nominations and that biographical information had been submitted and included in the previous week's parish bulletin. Larry reminded the council that the

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elections were scheduled for May 16 and 17. He reported that Wade Simpson and Greg Herbek would be responsible for counting the votes and contacting the nominees.

John Jacobs began a discussion about the next scheduled council meeting. He suggested that there be a joint meeting between the Pastoral Council and the Finance Council to discuss the results of the fund raising campaign. He advised that he would check with Paul McTear and see if Monday, June 15, was a possible date for the joint session.

New Business

Greg Herbek requested that since his term on the council was expiring that the responsibility of supervising the new parish pictorial directory be assigned to another council member. John Jacobs advised that he would table this topic for a future meeting.

There were no additional new business items. Gerry Shook made a motion to adjourn the meeting at 9:27 PM. Larry Driscoll provided a second. The motion passed. Msgr. Troncale provided a closing prayer and the council was dismissed.

Wade Simpson
Recorder, Parish Council