

PASTORAL COUNCIL

MINUTES of MEETING

For

August 14, 2008

John Jacobs called the meeting to order at 7:24 P.M. Msgr. Charles Troncale opened the meeting with a prayer. The following members were in attendance:

Msgr. Charles Troncale
John Jacobs
Wade Simpson
Larry Driscoll
Greg Herbek
Gerry Shook
Bruce Sansom
Mike Stewart
Linda Anderson
Jim McLaughlin

Rob Barranco and Joe Barber were excused.

Reading of the Minutes

The council reviewed the minutes from the previous meeting. Gerry Shook made a motion to accept the minutes as presented. Greg Herbek provided a second. The motion was passed with no opposition.

Old Business

Bruce Sansom and Msgr. Troncale provided a status report concerning the ongoing efforts and discussions with Dr. Howell regarding the potential acquisition of his property. The council was advised that Charlie Anderson would be representing the interests of our parish and would be contacting the attorney representing Dr. Howell regarding the first right of refusal document.

The meeting continued with Msgr. Troncale advising the council that he had signed and returned the agreement to Walsh & Associates for them to handle our

capital campaign. Msgr. Troncale stated that Walsh & Associates had accepted the agreement. The council then entered into a discussion about the timetable for the campaign. Msgr. Troncale commented that the parish might need to hire someone to assist Walsh & Associates on a part time basis. The council discussed several individuals who might be interested and qualified for this position. Compensation was also discussed.

Msgr. Troncale initiated a discussion concerning Phase One of the Master Site Plan. He reminded the council that the original plan called for the construction of buildings G, H and K, but after discussions about administrative needs the plan was altered to replace building K with J/L. Msgr. Troncale advised the council that the architect, David Ford, was working on the building plans. Linda Anderson made a motion that Phase One be changed to accurately represent buildings G, H and J/L. Jim McLaughlin offered a second. The motion was passed with no opposition.

Msgr. Troncale provided a status report regarding the formation of a Building Committee. He advised the council that prospective members had been invited to attend a meeting on August 21, 2008. Msgr. Troncale asked the council to consider its level of involvement with the Building Committee. Mike Stewart commented that it was important that the Pastoral Council, Finance Council and Building Committee work closely together. Greg Herbek stated that there was a need for a representative from the Pastoral Council to attend the Building Committee meetings. Msgr. Troncale added that the representative would report to the Pastoral Council. Jim McLaughlin made a motion that the Pastoral Council has a liaison to the Building Committee. Linda Anderson provided a second. The motion passed with no opposition.

Msgr. Troncale reported that Kevin Ostrye had installed a motion light in the area of the church steps. Consideration is also being given to installing solar lighting. John Culp is looking into this possibility.

Greg Herbek provided an update concerning the proposed new pictorial directory. Greg indicated that the Stewardship Committee would be involved with this effort, but no final information is available. Greg suggested that it would be during the spring of 2009 before this initiative could be finalized.

Msgr. Troncale advised the council that the names of two applicants for the Music Director's position had been provided to the Liturgy Committee. He reported that the Liturgy Committee would be meeting on August 19, 2008, to further discuss.

New Business

Msgr. Troncale advised the council of inquiries concerning changes or renovations to the area around the altar in the sanctuary. Concerns had been expressed about the difficulty with maneuvering in this area. Msgr. Troncale

informed the council that the Liturgy Committee had met and requested no changes.

The meeting continued with the council entering into a discussion regarding potential renovations and additions to the pastor's residence. Msgr. Troncale commented that the current residence was not designed to accommodate two priests. He informed the council that a home builder, Joe Davis, had expressed an interest in assisting with any renovation. Linda Anderson made a motion asking Msgr. Troncale to contact Joe Davis and obtain information concerning specific plans and costs. Bruce Sansom provided a second. The motion passed with no opposition.

Msgr. Troncale advised the council that the Finance Council had met on August 13, 2008, and discussed the position of kitchen coordinator. A report had been submitted by Phyllis DeHeck. The Finance Council has requested input from the Pastoral Council concerning making this a permanent position. After a lengthy discussion among the council members, Jim McLaughlin made a motion to instruct the Finance Council to include a kitchen coordinator as a permanent salaried position. Bruce Sansom provided a second. The motion passed with no opposition. John Jacobs advised that he would inform the Finance Council.

The council continued with a discussion about the Pre-School Program at our parish. The council members considered the necessity of the program, method of compensation and overall effectiveness. Mike Stewart made a motion to put the pre-school staff on a salary instead of being compensated with an hourly amount. Larry Driscoll provided a second. The motion passed with no opposition. John Jacobs advised that he would inform the Finance Council of this decision. Bruce Sansom then made a motion to ask Jan Florey with the Finance Council to meet with the pre-school employees. Jim McLaughlin provided a second. The motion passed with no opposition.

Mike Stewart expressed a concern that adequate information be provided to the council members concerning the results of the budget for the first seven months of 2008 as we begin discussions for the 2009 budget. John Jacobs stated that he would contact Bernardo Molano and request this information to be available at the next scheduled council meeting.

With no additional business before the council, Linda Anderson made a motion to adjourn the meeting. Jim McLaughlin provided a second. The motion was passed. A prayer was offered by Msgr. Troncale and the meeting was concluded at 10:00 PM.

The council will reconvene on Thursday, September 11, 2008, in the Parish Conference Room.

Wade Simpson

Recorder, Parish Council