

**Church of the Holy Spirit
Pastoral Council - Minutes of the Meeting
December 19, 2011**

Vice Chairman Arleen Alexander called the meeting of the Pastoral Council to order at 6:35 p.m. Father Driscoll opened the meeting with a prayer. The following were:

Present: Father Driscoll, Arleen Alexander, Maria Nolen, Brian Bonikowski, Harold Dobbs, Bradley Glover, and Raymond Gueret

Excused: Mark Schultz, Terry Barber, Ellie Burden, Janet Beard, Pat Barranco, Jim Gatz

Guests: Paul McTear and Mike Powell

Approval of the Last Meeting Minutes: The November 17, 2011 meeting minutes were distributed and reviewed. Vice Chairman Alexander asked if there were any further comments or changes to be made to the minutes. Being none, a motion was made by Mr. Raymond Gueret to accept minutes as presented and seconded by Mr. Brian Bonikowski. The motion passed.

Old Business:

- 1. BITS Update** – Mr. Brian Bonikowski updated the council on the progress of the construction, stating from reports given to him by Mr. Nap Barranco that the progress on the building is about three to four weeks behind schedule because of the weather and the new immigration laws. Concerns about parking for the Christmas Masses were brought forth. There has been four gas powered generators with lights donated to assist us at our Masses. Discussion on where to place them was told; entrances to the Church, in the middle of the main parking area and at the rear of the campus. Brian made mention that communication to the parishioners was going on. At all Masses maps were discussed as well as procedures on where and how to park. Those people assisting in the parking lot directing traffic will have vests and flashlights.
- 2. Pictorial Directory Update** -- Mr. Raymond Gueret reported that there were still a few directories out and that we should have them available during the Christmas weekend Masses. All reports have been positive on the directories.
- 3. 2012 Budget Proposal Review** -- Mr. Paul McTear from the Finance Council along with Mr. Mike Powell gave the Pastoral Council the Profit and Loss Budget Overview for January through December 2012. Mr. McTear reported that the 2012 budget will be basically the same as the 2011 budget. There will be business as usual with no significant changes. He explained that there is some elasticity on

operating budget as before. There will be liquidation on the CD's to help lower the loan for March of 2012. There has been good communication between MCPS and the parish reps on handling the payments of the school. Mr. Powell and Mr. Harbin from MCPS have been working together on a budget for the new school. Mr. McTear did state that the lack of revenue is a problem, but said that Holy Spirit is holding its own at the present. There is probably a need to have a rep from the Pastoral Council (Mr. Bonikowski) along with a member from the Finance Council to be liaisons with the Building in the Spirit committee. After this discussion, Vice Chair Alexander asked for a vote on the budget. Mr. Glover made a motion that the 2012 budget be accepted and seconded by Mr. Dobbs. The motion passed.

New Business:

- 1. January Meeting Agenda Items --** Vice Chair Alexander asked if the council members had any suggested topics for future meetings. The following were mentioned: Revenue, liaisons to the ministries at the parish from the council members, traffic lights in front of the Church, updating the parish hall rental policy (fee differences for members and non-members).

Pastoral Comments:

Father Driscoll stated that he was going through boxes of papers that Msgr. Troncale left in his office. He stated that he is doing well.

Next Meeting: The next meeting for the Pastoral Council was set for Thursday, January 19, 2012 @ 6:30pm in the parish hall.

Closing Prayer: lead by Fr. Driscoll

The meeting adjourned at 7:50 p.m.
Respectfully submitted,

Maria Nolen, Recorder